Online Registration for a place in kindergarten

information brochure for parents

contact:
Stadt Straubing
Amt für Kinder, Jugend und Familie
Kindertagesbetreuung
Am Platzl 31
94315 Straubing
Telefon: 09421 / 944 70 360
Fax: 09421 / 944 70 197
Online registration for a place in kindergarten

Registration for a childcare place in a child day care center in Straubing takes place online via citizens’ service portal of the city of Straubing. You can use the following link to do this:

(https://www.buergerserviceportal.de/bayern/straubing)

A fixed registration period has been set for a desired admission to the new childcare year (which always starts on 1.9.). The exact periods can be found on the next page.
If you would like your child to be admitted to a day care center during the year, you can register at any time.

In the citizen service portal you can also get an overview of the individual care offers in Straubing. You also have the opportunity to get to know the facilities personally. Individual appointments can be arranged for this or you can use their other offers (for example: homepage, open-door day).

The Office for Children, young People and Families will be happy to answer any further questions you may have about the registration process (phone number: 09421 / 944 70 360).
You can reach us Monday to Friday from 8 a.m. to 12 a.m. and on Thursday also from 2 p.m. to 5 p.m.
Current dates for the daycare year 2022/23:

**kindergarten and crib**

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.12.2021 – 31.01.2022</td>
<td>registration period</td>
</tr>
<tr>
<td>01.02.2022 – 25.02.2022</td>
<td>allocation of places by the facilities</td>
</tr>
<tr>
<td>09.03.2022</td>
<td>written feedback on the allocation of places in your mail inbox</td>
</tr>
<tr>
<td>Bis 23.03.2022</td>
<td>feedback of your confirmation of acceptance to the facility</td>
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**after-school day care**

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>01.01.2022 – 31.03.2022</td>
<td>registration period</td>
</tr>
<tr>
<td>01.04.2022 – 30.04.2022</td>
<td>allocation of places by the facilities</td>
</tr>
<tr>
<td>11.05.2022</td>
<td>written feedback on the allocation of places in your mail inbox</td>
</tr>
<tr>
<td>Bis 25.05.2022</td>
<td>feedback of your confirmation of acceptance to the facility</td>
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**step by step**

1. 😊 inform about the care options and select three to four facilities

2. 🌐 register in the citizen service portal via cell phone, pc or mobile device

3. ✅ fill out and send the registration

4. 📧 electronic confirmation of registration in the inbox of the citizen service portal

5. 👍 electronic notification of the allocation of places in the inbox of the citizen service portal and then the establishment of a contract

**imprint:**
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